Enhancement Index

Category	Description	Chapter	Page
Archives	To assist with the recovery of previously archived tax years in Premium Pro Enterprise, an option has been added to the help menu that will create a replacement file set. Help>Request Archive Replacement File	1	7
Administrator Options: Login Schedule	For the ability to see the password on the Login Schedule, you may check the ‘Enable show password option.’	2	13
Rules Tool	The Rules Tool allows you to set up actions that automatically occur after you perform specific tasks in Premium Pro.	2	17
Company Groups	Administrators may group certain companies together, which allows users to select the group in lieu of one or all companies when creating Custom Audits, Attachments, Check Request Export options, and Preparer Notes.	2	18
Company Groups: IL and KS	State specific groups for Illinois or Kansas may also be created. This feature is useful when you have repeated data that is the same across several companies. You may enter the data in one place, then share that information to the other companies.	2	19
Interface: Open Current Return in all Companies Button	You may view read-only copies of the active return for all of your other companies by clicking the Open Current Return in All Companies button.	2	23
Interface: Open Current/ Previous Estimates Button	You may view the current year’s estimates or a read-only version of the previous year’s estimate returns for the active jurisdiction by clicking the Open Current/Previous Year’s Estimates button.	3	23
User Options	You may choose to use either Internet Explorer or Google Chrome when using the E-file Assistant and Web Login. Tools>Options	3	27
Login Schedule: Passwords	Users may right click on the header column of the Login Schedule and choose Show Passwords in Plain Text if they have the appropriate rights.	4	30
Deduction Schedule	Columns that show the breakout for FEB Premiums and Medicare Premiums were added to the Deduction Schedule.	4	33
Prepayment Schedule	The new Total Prepay & Credit column sums the Total Prepay & Total Credit columns.	4	36
Filing Information Schedule	If you set the Address Option to an email address, you may send an email to the appropriate recipient by right clicking on the Address 1 field and choosing Mail To.	4	39
Return Approval Status	The approval status of each form is displayed in the status bar at the bottom of the Enterprise window when you open or highlight a form in the tree.	6	49

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Pop-Up Tips	Pop Up tips containing important information, such as hints to help you better use the software or things to know while filing, are now available.	6	50
Hot Keys	If you begin making changes to a field and decide you do not want to save them, you may click the Escape key on your keyboard to discard all changes made to the field and revert it back to its original value.	6	51
Company Options	You may set the option to default overpayments to be refunded rather than carried forward as a credit in the Company Options.	6	52
Retaliatory Worksheet	The retal worksheet now includes excludable lines 2.2 and 2.3, Multiple Peril Crop and Federal Flood, when applicable.	6	53
Attachments: Schedules	You now have the ability to attach items to the Company Information Schedules and the Summary Schedules.	7	58
Attachments: Drag and Drop Save	To save an attachment from Enterprise, you may drag and drop files from the attachment frame to a location on your computer. You may also drag and drop files from the attachment frame directly to an email message.	7	62
Custom Audits	You may enhance your internal processes by adding custom audits to your returns . You can add audits to a return for one company, or add audits to a specific return for all companies at the same time.	7	69
Drawing Tools (Pencil Tool)	More drawing tools have been added to the software. You may select freestyle, line, rectangle, oval and arrow.	7	74
Check Requests	A sixth GL field and the associated filing due date were added to the Check Request for 2015-16.	8	77
Check Request Export	An option has been added to the Check Request Export to allow you to include the field name as headers in the exported file.	8	79
Actions Report: Archive	The Actions Report now tracks and records the person who archived the older years of Enterprise and where they saved the archive file.	8	82
Printing Options	You may also choose Attach Page to or Attach Return to from the Print to PDF button dropdown in order to print a page or a complete return directly to the Attachment Frame. This feature allows you to print an item, such as a credit worksheet or return, directly into the attachment frame of another return.	10	91

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Annual Statement Printing	You may choose to print your annual statements using Annual Statement Format. This will cause the annual statements to print similar to how they appear in the annual statement books.	10	96
Printing Options: Batch Print to PDF	You can choose how you would like PDFs to save when multiple jurisdictions are printed to PDF. You may print each jurisdiction to a separate file or print one PDF per company. You may also combine all to print a single PDF.	10	96
Efile: Attachment Frame	The PDF of efiled returns now includes an Efile Summary that summarizes the transmission. Efile attachments are also printed to the Attachment Frame along with sub-forms, such as the CT-33-M filed with CT-33 for NY.	11	98
Efile: Email Notification	For some states, you will receive additional email notifications regarding either the state's acceptance or rejection of your filing.	11	99
Efile Options	Users now have the option to designate additional email address(es) to receive copies of the e-file confirmation emails.	11	102
GTS Export	An option has been added to the GTS export that will allow you to include the corresponding column headings in the software to the file that is exported.	12	106
FormsPlus: Filing Info Schedule	A Display Cents column has been added to the Filing Info Schedule.	13	110
FormsPlus: Jurisdiction Options	The ability to use the Display Cents option on a form by form basis instead of state by state has been added.	13	113
Municipal	New York Fire and North Dakota Fire have been added to Municipal.	14	117
Municipal	You can export the North Dakota Fire District Report to an Excel spreadsheet supplied by North Dakota Insurance Department.	14	128
Calendar	You can now set a status for a User Defined Entry like you can with System Dates.	15	135
Calendar	The ICS export for dates in Calendar now includes the specific return name in addition to the tax type, jurisdiction, and applicable company name.	15	143
Allocator	North Dakota is now supported by Allocator.	16	147
Allocator	You may create an import file (*.imp) for NY Fire to import into Premium Pro Municipal.	16	168